



Fig. 18.1. Sample page of proof from Wayne Booth’s *For the Love of It*, marked up for indexing.

though you should certainly retain the proofs for reference until the work has been printed. See also 18.105.

18.125 *Alphabetizing.* Many indexers alphabetize as they type; others let their software do it, intervening as necessary. By this time the indexer should have decided whether to use the letter-by-letter or the word-by-word system (see