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[Telephone]

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| Objective |  | To obtain a position where I can utilize my work experience and education to improve company's operation. | |
| Skills & Abilities |  | Proficient in Microsoft Suites, English, Punjabi and Hindi  Communication  Listening  Team Work  Customer Service  Hard Working | |
| Experience |  | Assistant manager, subway 02/2013-01/2014  Delegating tasks to staff as well as cash deposits, counting safe, cash register, bank deposits, customer service, preparing food, maintaining clean store, following safety regulations, monthly/weekly inventory, closing and opening procedures, stocking backroom/freezer/walk in. Sandwich Artist, subway 04/2012-11/2012  Customer Service, preparing food, maintaining clean store, cash register, following safety regulations, stocking backroom/freezer. team member, mcdonalds Customer service, maintain clean store, preparing food, closing/opening procedures, following safety regulations.  Employee of the month 4 times | |
| Education |  | iMPERIAL VALLEY COLLEGE **FOOTHILL COLLEGE**  In the process of transferring to La Verne Online program for bachelors in Business Administration. | |
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