



## Declaration regarding Conflicts of Interest and Financial Associations

**Deadline - August 22, 2011, 4 p.m. ET**

Member Nominees are required to complete this Declaration along with the Candidate Questionnaire and submit it to the Returning Officer via email to [electionro2011@cira.ca](mailto:electionro2011@cira.ca). Use "Member Nominee Form" as the subject line.

### Eligibility Criteria and Conditions

To be eligible to become a Member Candidate, and ultimately a Director (if elected), an individual shall:

- consent to be a Nominee, a Candidate and if elected, a Director; and on the day the Election Period begins, meet the "Qualification" requirements defined in subsection 3.02 of [CIRA's By-law No. 1](#).
- A Director is expected to commit the time required to perform board and committee duties. The minimum time commitment is likely 10 to 15 hours per month and approximately 15 business days per year to attend Board and committee meetings.
- Directors must fulfill the requirements and responsibilities of their position, for example,
  - preparing for and attending board and committee meetings;
  - upholding their fiduciary obligations and working cooperatively and respectfully with other board members;
  - complying with legislation governing the corporation, the corporation's by-laws and policies, and all other applicable rules.
- Directors must sign an oath of office to adhere to CIRA's rules, regulations and policies prior to the commencement of their term of office as Director.

### Conflict of Interest Disclosure Statement

Directors must avoid conflicts between their self-interest and their duty to the corporation.

I have read the following policies applicable to CIRA's directors:

- [Directors' Code of Conduct and Policy on Conflicts of Interest](#); and
- [Financial Association Between Directors Policy](#).

In the event I become a Director of CIRA, I am not aware of any current or foreseeable circumstance that would put me in breach of the provisions of such policies.

#### Declaration

By clicking the box below, I (NAME) \_\_\_\_\_ of  
(CITY) \_\_\_\_\_, (PROVINCE) \_\_\_\_\_ declare the  
following on \_\_\_\_\_.

- I MEET THE ELIGIBILITY CRITERIA AND ACCEPT THE CONDITIONS SET OUT ABOVE.
- I CERTIFY THAT THE INFORMATION IN SCHEDULE A IS TRUE.

**SCHEDULE A****Candidate Questionnaire****Section 1: Employment**

Occupation:

Employer:

Self employed?  
(If yes, skip to Section 2)  YES  NORetired?  
(If yes, skip to Section 2)  YES  NO

Other:

Does your employer (if applicable) know you are seeking a position on the CIRA Board?  YES  NOHave you discussed with your employer (if applicable) the time commitment it involves, and that you may be required to take time off work to attend Board or committee meetings?  YES  NODo you require the consent of your employer (if applicable) or anyone else to serve on the CIRA Board?  YES  NO

If yes, please indicate whose consent is required:

Have you obtained those consents?  YES  NOIf not, do you anticipate any difficulties in obtaining those consents?  YES  NOHave you asked your employer (if applicable) about any conflicts that exist or may arise that would affect or prevent you from serving on this Board?  YES  NOAre there any current or foreseeable conflicts with respect to your employer (if applicable) and your employer's clients or suppliers that exist or may arise that would prevent you from serving objectively on this Board?  YES  NO



## Section 2: Time

Do you anticipate constraints on your time that may affect your ability to serve on this Board?

YES  NO

## Section 3: Connection and/or Financial Association with CIRA, and/or its Directors.

See list of current individuals on the CIRA Board of Directors in [Schedule 1](#).

Do you have the same employer as another Board member?

YES  NO

To the best of your **current** knowledge, do you, or does a member of your immediate family, a business associate, or a close friend, work at / with / for, or have any direct or indirect connection or financial association with:

CIRA?

YES  NO

A CIRA Certified Registrar (or a CIRA Certified Registrar's affiliate)?

YES  NO

A company that does business with CIRA?

YES  NO

A company that is competitive to CIRA?

YES  NO

A current Board member?

YES  NO

A business whose primary client(s) is/are a current CIRA board member?

YES  NO

If you answered "yes to any of the above, please provide details:



### Section 4: Domain Names

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To the best of your **current** knowledge, do you, or does a member of your immediate family, business associate or close friend:

Have (directly or indirectly) more than 200 dot-ca domain names registered with CIRA?

YES  NO

If yes, please identify the name of such person(s):

Have any interest (e.g. employment, shares, bonds, etc.) in any business or entity that has more than 200 dot-ca domain names registered with CIRA?

YES  NO

If yes, please identify them:



### **Section 5 : Nomination Committee Candidates and Member Nominees.**

See list of other Nomination Committee Candidates in [Schedule 2](#).

*The list of other Member Nominees will be sent to you by email after the close of the Member Nomination Period.*

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Do you have the same employer as a Nomination Committee Candidate or a Member Nominee?  YES  NO

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To the best of your **current** knowledge, do you, or does a member of your immediate family, a business associate, or a close friend, work at / with / for, or have any direct or indirect connection or financial association with:

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A Nomination Committee Candidate or a Member Nominee?  YES  NO

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A business whose primary client(s) is/are a Nomination Committee Candidate or a Member Nominee?  YES  NO

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If you answered "yes to any of the above, please provide details:

*Please save this completed form and send it to the Returning Officer via email to [electionro2011@cira.ca](mailto:electionro2011@cira.ca). Use "Member Nominee Form" in the subject line.*

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**SCHEDULE 1****List of current CIRA Board Members:**

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Paul Andersen	Don Mills, Ontario
Richard Anderson	Merrickville, Ontario
Kerry Brown	Garibaldi Highlands, British Columbia
John Demco (ex-officio)	Vancouver, British Columbia
Heather Dryden (ex-officio)	Ottawa, Ontario
Jim Grey	West Vancouver, British Columbia
Byron Holland (ex-officio)	Ottawa, Ontario
John King	Clarenville, Newfoundland
Rowena Liang	West Vancouver, British Columbia
Louise MacDonald	Montreal, Quebec
Lynne Mackan-Roy	Winnipeg, Manitoba
Ross Rader	Toronto, Ontario
Barry Shell	Vancouver, British Columbia
Tom Williams	Victoria, British Columbia
Victoria Withers	West Vancouver, British Columbia

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### SCHEDULE 2

## List of Nomination Committee Candidates:

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Eric Boehm	Toronto, ON
Kerry Brown	Garibaldi Highlands, BC
Gary Evans	Cornwall, PEI
Bill Gibson	West Vancouver, BC
Susan Mehinagic	Victoria, BC
Bill St. Arnaud	Ottawa, ON
François Vidal	Valcartier, QC