														NT$0	
		Account Flexfield		*# People*		*Australia*		*Singapore*		*New Zealand*		*O/Seas*	Total		
CHARGES				Employee	Non Emp	GST Applic.	No GST Applic	GST Applic.	No GST Applic	GST Applic.	No GST Applic	Exp.	GST	No GST	Total GST
Airfare															$0.00
Accommodation															$0.00
Car Rental													$0.00		$0.00
Fuel													$0.00		$0.00
Taxi													$0.00		$0.00
Mileage**													$0.00		$0.00
Meals													$0.00		$0.00
Phone													$0.00		$0.00
Business Meeting													$0.00		$0.00
Entertainment													$0.00		$0.00
Other													$0.00		$0.00
Material													$0.00		$0.00
Daily Totals				0	0	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		$0.00
Country GST Totals						$0.00		$0.00		$0.00	Final Calc.		$0.00	0	$0.00
										Less Cash Advance					
										Total Due Emp			**$0**		
Business Meeting Detail															
Date	Names		Location/Type		Purpose		Amount				**Accounting Use**				
											Expense	Account	C/C	Amount	
									Employee Signature	Date	Transport	$0.00		amt	$0.00
											Accomm	$0.00		amt	$0.00
											Meals/+	$0.00		amt	$0.00
											Entertain	$0.00		amt	$0.00
									Manager Signature	Date	Phone	$0.00		amt	$0.00
											Other			amt	$0.00
											TOTAL				$0
Index	Date	Currency	Local Travel	Meal	Other	Phone	Receipt	Exchange	Currency NT$	Description					
								1.00							
								1.00	0						
								1.00	0						
								1.00	0						
								1.00	0						
								1.00	0						
								1.00	0						
		subtotal	0	0	0	0			0						