

For Bank Use Only		
TIN # (required):		
Account # (optional):		
Document Type: Treasury Services Agreement		
Aux Doc Type: Wire Agreement		
Contact Name:		
Phone:		
Agreement Modified	Yes	No

WIRE TRANSFER SERVICE PAYMENT AUTHORIZATION FORM

Client Name	KeyBank National Association	Branch/Dept.
Client Address	Bank (City, State, Zip)	
City, State, Zip	Bank Contact Name	
Bank Contact Phone Number		

Type of Service	
Select one of the following	
New Service	Revision - Supersedes* all previous Payment Authorization Forms <i>*If checked, this will delete all user and account information in system and replace with user and account information on this form.</i>
Cancel All Wire Services for: Phone KeyNavigator® Batch Wire Transmissions	Revision - Modify the existing Payment Authorization Current Authorization Form Date: <div style="text-align: right;">DD MM YY</div> This modification Adds Authorized Representatives and/or Accounts This modification Deletes Authorized Representatives and/or Accounts Other Modification; please specify

Method of Delivery		
Select all that apply		
KeyNavigator®*	Phone Initiation	Batch Wire Transmission
<i>*Phone Initiation is strongly recommended for KeyNavigator® setup. This is in order to protect the client from interruptions in their ability to conduct wire transfers in the event KeyNavigator® is down for scheduled or unscheduled maintenance.</i>		

Telephone Initiation

Callback Security Procedures for Telephone Initiations ("Secondary Authorization")

The Client chooses the callback security procedure on the listed accounts below in the drop down menu to be followed in connection with wire transfers and in accordance with the terms of the current Wire Transfer Schedule and Master Agreement/Cash Management Services.

- **Callback Procedure** - This procedure includes a callback feature as a form of Secondary Authorization, whereby the Bank calls the telephone number provided below and the additional Authorized Representative listed is asked to verify all non-repeat wires. (Repeat wires do not require a callback)
- **Callback Procedure with Personal Identification Number("PIN")** - Requires that the Authorized Representative answering the callback be required to provide a PIN. The Authorized Representative receiving the callback cannot be the same person that initiated the wire.
- **Callback Procedure with Dollar Limit** –The callback procedure, as a form of Secondary Authorization, will be exercised ONLY for wires initiated at or over the dollar amount specified.
- **Callback with Dollar Limit and PIN*** – The callback procedure will be exercised for wires over the dollar amount specified **AND** the Authorized Representative answering the callback will be required to provide a PIN. The Authorized Representative receiving the callback cannot be the same person that initiated the wire.
- **Waive Callback Procedure** – Callback security feature is not required.

***Please Note:** Secondary Authorization Callback procedures are based at the **account** level.

**Phone Initiation
Secondary Authorization and Initiation**

Secondary Authorization	Callback Option	Callback Dollar Limit for Non-Repeat wires <i>(If Applicable)</i>	Callback Dollar Limit for Repeat wires <i>(If Applicable)</i>
Account Numbers			
1.		\$	\$
2.		\$	\$
3.		\$	\$
4.		\$	\$
5.		\$	\$
6.		\$	\$
7.		\$	\$
8.		\$	\$
9.		\$	\$
10.		\$	\$
11.		\$	\$
12.		\$	\$
13.		\$	\$
14.		\$	\$
15.		\$	\$
16.		\$	\$
17.		\$	\$
18.		\$	\$
19.		\$	\$
20.		\$	\$
21.		\$	\$
22.		\$	\$
23.		\$	\$
24.		\$	\$
25.		\$	\$
26.		\$	\$
27.		\$	\$
28.		\$	\$
29.		\$	\$
30.		\$	\$

For Bank Use Only
Special Instructions For Operations Setup Team:

*The first Authorized Representative listed with approval capabilities will receive the first callback. If this person is not available, the wire department will contact the next Authorized Representative on the list with approval capabilities.
Please make a copy of this page and attach additional pages if necessary.

Internet Initiation Via KeyNavigator®

Clients utilizing the KeyNavigator® Internet initiation procedure for wire transfers are subject to three levels of security:

- 1) Authorized Representatives must register for phone authentication, hardware token authentication, or software application authentication, which each user will be required to use to authenticate that user.
- 2) KeyNavigator® Passwords and Login ID's which are confidential and must be used by Client's Authorized Representatives.
- 3) Secondary Authorization allows Client to require another authorized individual to approve or cancel a transfer request before it is released.

Company Level Authorizations:

1) For this Client, is Secondary Authorization required for any Wire services? Yes No

Please Note: Secondary Authorization for KeyNavigator® initiated wires is set at the Authorized Representative level. The secondary authorization threshold limit for any type of wire will apply for all wires of that type regardless of which account they are initiated from.

Indicate the number of Authorized Representatives required to approve each type of Wire Service:

Wire Service Type	Repeat	Non-Repeat
Domestic	First Approver Additional Approver Not Applicable	First Approver Additional Approver Not Applicable
International	First Approver Additional Approver Not Applicable	First Approver Additional Approver Not Applicable
Domestic Drawdown Repeat	First Approver Additional Approver Not Applicable	First Approver Additional Approver Not Applicable

Please verify the named Secondary Approvers are assigned the proper Secondary Authorization capability on the following pages.

2) For this Client, are future dated wires allowed?* Yes No

If **Yes**, please indicate number of days (**select a number of days from 1-17**):

Please Note: In order to create wires during the extended initiation time (5:30 p.m. - 8:00 p.m. ET) Clients must allow future dated wires.

Authorized Representative Authorizations Via KeyNavigator®

- 1) Please indicate each Authorized Representative's capabilities for KeyNavigator® Initiated Wires. If the column is left blank, the Authorized Representative will not be assigned the corresponding capabilities.
- 2) If this wire agreement covers more than one account, and the initiation capabilities vary per account, please list the associated account number along with the initiation limit amounts.
- 3) For unlimited dollar amounts, please specify by writing "unlimited" in the field. (Unlimited equal to \$9,999,999,999.99)

Account Numbers	Account Numbers <small>(If authorizations are different from account numbers listed in the first column.)</small>
1. _____	1. _____
2. _____	2. _____
3. _____	3. _____
4. _____	4. _____
5. _____	5. _____
6. _____	6. _____
7. _____	7. _____
8. _____	8. _____
9. _____	9. _____
10. _____	10. _____
11. _____	11. _____
12. _____	12. _____
13. _____	13. _____
14. _____	14. _____
15. _____	15. _____
16. _____	16. _____
17. _____	17. _____
18. _____	18. _____
19. _____	19. _____
20. _____	20. _____
21. _____	21. _____
22. _____	22. _____
23. _____	23. _____
24. _____	24. _____
25. _____	25. _____
26. _____	26. _____
27. _____	27. _____
28. _____	28. _____
29. _____	29. _____
30. _____	30. _____

Authorized Representatives	Access to KeyNavigator SM Incoming or Outgoing Wire Report ?	Create or Approve Repeat Templates? <small>(If YES, additional user is required.)</small>	Create or Approve Drawdown Templates?	Type of Service	Secondary Authorization Threshold Limit <small>(Limit at which approval is required by second Authorized Representative.)</small>	Initiation Limits		Approval Limits	
						Initiation Limits	Approval Limits	Initiation Limits	Approval Limits
User 1 Name Email	Yes	Yes	Yes	Domestic Repeat	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
				Domestic Non-Repeat	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
				International Repeat	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
	No	No	No	International Non-Repeat	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
				Domestic Drawdown Repeat	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
				Domestic Drawdown Non-Repeat	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

Account Numbers		Account Numbers (If authorizations are different from account numbers listed in the first column.)	
1.		1.	
2.		2.	
3.		3.	
4.		4.	
5.		5.	
6.		6.	
7.		7.	
8.		8.	
9.		9.	
10.		10.	
11.		11.	
12.		12.	
13.		13.	
14.		14.	
15.		15.	
16.		16.	
17.		17.	
18.		18.	
19.		19.	
20.		20.	
21.		21.	
22.		22.	
23.		23.	
24.		24.	
25.		25.	
26.		26.	
27.		27.	
28.		28.	
29.		29.	
30.		30.	
Initiation Limits	Approval Limits	Initiation Limits	Approval Limits

Authorized Representatives	Access to KeyNavigator SM Incoming or Outgoing Wire Report ?	Create or Approve Repeat Templates? <i>(If YES, additional user is required.)</i>	Create or Approve Drawdown Templates?	Type of Service	Secondary Authorization Threshold Limit <i>(Limit at which approval is required by second Authorized Representative.)</i>
User 2 Name Email Mirror another on this form? Yes No	Yes	Yes	Yes	Domestic Repeat	\$
				Domestic Non-Repeat	\$
				International Repeat	\$
	No	No	No	International Non-Repeat	\$
				Domestic Drawdown Repeat	\$
				Domestic Drawdown Non-Repeat	\$

Account Numbers		Account Numbers (If authorizations are different from account numbers listed in the first column.)	
1.		1.	
2.		2.	
3.		3.	
4.		4.	
5.		5.	
6.		6.	
7.		7.	
8.		8.	
9.		9.	
10.		10.	
11.		11.	
12.		12.	
13.		13.	
14.		14.	
15.		15.	
16.		16.	
17.		17.	
18.		18.	
19.		19.	
20.		20.	
21.		21.	
22.		22.	
23.		23.	
24.		24.	
25.		25.	
26.		26.	
27.		27.	
28.		28.	
29.		29.	
30.		30.	
Initiation Limits	Approval Limits	Initiation Limits	Approval Limits

Authorized Representatives	Access to KeyNavigator SM Incoming or Outgoing Wire Report ?	Create or Approve Repeat Templates? <i>(If YES, additional user is required.)</i>	Create or Approve Drawdown Templates?	Type of Service	Secondary Authorization Threshold Limit <i>(Limit at which approval is required by second Authorized Representative.)</i>
User 3 Name Email Mirror another on this form? Yes No	Yes	Yes	Yes	Domestic Repeat	\$
				Domestic Non-Repeat	\$
				International Repeat	\$
	No	No	No	International Non-Repeat	\$
				Domestic Drawdown Repeat	\$
				Domestic Drawdown Non-Repeat	\$

Account Numbers		Account Numbers (If authorizations are different from account numbers listed in the first column.)	
1.	_____	1.	_____
2.	_____	2.	_____
3.	_____	3.	_____
4.	_____	4.	_____
5.	_____	5.	_____
6.	_____	6.	_____
7.	_____	7.	_____
8.	_____	8.	_____
9.	_____	9.	_____
10.	_____	10.	_____
11.	_____	11.	_____
12.	_____	12.	_____
13.	_____	13.	_____
14.	_____	14.	_____
15.	_____	15.	_____
16.	_____	16.	_____
17.	_____	17.	_____
18.	_____	18.	_____
19.	_____	19.	_____
20.	_____	20.	_____
21.	_____	21.	_____
22.	_____	22.	_____
23.	_____	23.	_____
24.	_____	24.	_____
25.	_____	25.	_____
26.	_____	26.	_____
27.	_____	27.	_____
28.	_____	28.	_____
29.	_____	29.	_____
30.	_____	30.	_____
Initiation Limits	Approval Limits	Initiation Limits	Approval Limits

Authorized Representatives	Access to KeyNavigator SM Incoming or Outgoing Wire Report ?	Create or Approve Repeat Templates? <i>(If YES, additional user is required.)</i>	Create or Approve Drawdown Templates?	Type of Service	Secondary Authorization Threshold Limit <i>(Limit at which approval is required by second Authorized Representative.)</i>
User 4 Name Email Mirror another on this form? Yes No	Yes	Yes	Yes	Domestic Repeat	\$ _____
				Domestic Non-Repeat	\$ _____
				International Repeat	\$ _____
	No	No	No	International Non-Repeat	\$ _____
				Domestic Drawdown Repeat	\$ _____
				Domestic Drawdown Non-Repeat	\$ _____

Account Numbers		Account Numbers (If authorizations are different from account numbers listed in the first column.)	
1.	_____	1.	_____
2.	_____	2.	_____
3.	_____	3.	_____
4.	_____	4.	_____
5.	_____	5.	_____
6.	_____	6.	_____
7.	_____	7.	_____
8.	_____	8.	_____
9.	_____	9.	_____
10.	_____	10.	_____
11.	_____	11.	_____
12.	_____	12.	_____
13.	_____	13.	_____
14.	_____	14.	_____
15.	_____	15.	_____
16.	_____	16.	_____
17.	_____	17.	_____
18.	_____	18.	_____
19.	_____	19.	_____
20.	_____	20.	_____
21.	_____	21.	_____
22.	_____	22.	_____
23.	_____	23.	_____
24.	_____	24.	_____
25.	_____	25.	_____
26.	_____	26.	_____
27.	_____	27.	_____
28.	_____	28.	_____
29.	_____	29.	_____
30.	_____	30.	_____
Initiation Limits	Approval Limits	Initiation Limits	Approval Limits

Authorized Representatives	Access to KeyNavigator SM Incoming or Outgoing Wire Report ?	Create or Approve Repeat Templates? <i>(If YES, additional user is required.)</i>	Create or Approve Drawdown Templates?	Type of Service	Secondary Authorization Threshold Limit <i>(Limit at which approval is required by second Authorized Representative.)</i>
User 5 Name	Yes	Yes	Yes	Domestic Repeat	\$ _____
				Domestic Non-Repeat	\$ _____
Email	No	No	No	International Repeat	\$ _____
				International Non-Repeat	\$ _____
Mirror another on this form? Yes No	No	No	No	Domestic Drawdown Repeat	\$ _____
				Domestic Drawdown Non-Repeat	\$ _____

Account Numbers		Account Numbers (If authorizations are different from account numbers listed in the first column.)	
1.		1.	
2.		2.	
3.		3.	
4.		4.	
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9.		9.	
10.		10.	
11.		11.	
12.		12.	
13.		13.	
14.		14.	
15.		15.	
16.		16.	
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18.		18.	
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25.		25.	
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30.		30.	
Initiation Limits	Approval Limits	Initiation Limits	Approval Limits

Authorized Representatives	Access to KeyNavigator SM Incoming or Outgoing Wire Report ?	Create or Approve Repeat Templates? <i>(If YES, additional user is required.)</i>	Create or Approve Drawdown Templates?	Type of Service	Secondary Authorization Threshold Limit <i>(Limit at which approval is required by second Authorized Representative.)</i>
User 6 Name Email Mirror another on this form? Yes No	Yes	Yes	Yes	Domestic Repeat	\$
				Domestic Non-Repeat	\$
				International Repeat	\$
	No	No	No	International Non-Repeat	\$
				Domestic Drawdown Repeat	\$
				Domestic Drawdown Non-Repeat	\$

Account Numbers		Account Numbers (If authorizations are different from account numbers listed in the first column.)	
1.		1.	
2.		2.	
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8.		8.	
9.		9.	
10.		10.	
11.		11.	
12.		12.	
13.		13.	
14.		14.	
15.		15.	
16.		16.	
17.		17.	
18.		18.	
19.		19.	
20.		20.	
21.		21.	
22.		22.	
23.		23.	
24.		24.	
25.		25.	
26.		26.	
27.		27.	
28.		28.	
29.		29.	
30.		30.	
Initiation Limits	Approval Limits	Initiation Limits	Approval Limits

Authorized Representatives	Access to KeyNavigator SM Incoming or Outgoing Wire Report ?	Create or Approve Repeat Templates? <i>(If YES, additional user is required.)</i>	Create or Approve Drawdown Templates?	Type of Service	Secondary Authorization Threshold Limit <i>(Limit at which approval is required by second Authorized Representative.)</i>
User 7 Name	Yes	Yes	Yes	Domestic Repeat	\$
				Domestic Non-Repeat	\$
Email	No	No	No	International Repeat	\$
				International Non-Repeat	\$
Mirror another on this form? Yes No	No	No	No	Domestic Drawdown Repeat	\$
				Domestic Drawdown Non-Repeat	\$

Account Numbers		Account Numbers (If authorizations are different from account numbers listed in the first column.)	
1.		1.	
2.		2.	
3.		3.	
4.		4.	
5.		5.	
6.		6.	
7.		7.	
8.		8.	
9.		9.	
10.		10.	
11.		11.	
12.		12.	
13.		13.	
14.		14.	
15.		15.	
16.		16.	
17.		17.	
18.		18.	
19.		19.	
20.		20.	
21.		21.	
22.		22.	
23.		23.	
24.		24.	
25.		25.	
26.		26.	
27.		27.	
28.		28.	
29.		29.	
30.		30.	
Initiation Limits	Approval Limits	Initiation Limits	Approval Limits

Authorized Representatives	Access to KeyNavigator SM Incoming or Outgoing Wire Report ?	Create or Approve Repeat Templates? <i>(If YES, additional user is required.)</i>	Create or Approve Drawdown Templates?	Type of Service	Secondary Authorization Threshold Limit <i>(Limit at which approval is required by second Authorized Representative.)</i>
User 8 Name	Yes	Yes	Yes	Domestic Repeat	\$
				Domestic Non-Repeat	\$
Email	No	No	No	International Repeat	\$
				International Non-Repeat	\$
Mirror another on this form? Yes No	No	No	No	Domestic Drawdown Repeat	\$
				Domestic Drawdown Non-Repeat	\$

Account Numbers		Account Numbers (If authorizations are different from account numbers listed in the first column.)	
1.		1.	
2.		2.	
3.		3.	
4.		4.	
5.		5.	
6.		6.	
7.		7.	
8.		8.	
9.		9.	
10.		10.	
11.		11.	
12.		12.	
13.		13.	
14.		14.	
15.		15.	
16.		16.	
17.		17.	
18.		18.	
19.		19.	
20.		20.	
21.		21.	
22.		22.	
23.		23.	
24.		24.	
25.		25.	
26.		26.	
27.		27.	
28.		28.	
29.		29.	
30.		30.	
Initiation Limits	Approval Limits	Initiation Limits	Approval Limits

Authorized Representatives	Access to KeyNavigator SM Incoming or Outgoing Wire Report ?	Create or Approve Repeat Templates? <i>(If YES, additional user is required.)</i>	Create or Approve Drawdown Templates?	Type of Service	Secondary Authorization Threshold Limit <i>(Limit at which approval is required by second Authorized Representative.)</i>
User 9 Name	Yes	Yes	Yes	Domestic Repeat	\$
				Domestic Non-Repeat	\$
Email	No	No	No	International Repeat	\$
				International Non-Repeat	\$
Mirror another on this form? Yes No	No	No	No	Domestic Drawdown Repeat	\$
				Domestic Drawdown Non-Repeat	\$

Account Numbers		Account Numbers (If authorizations are different from account numbers listed in the first column.)	
1.		1.	
2.		2.	
3.		3.	
4.		4.	
5.		5.	
6.		6.	
7.		7.	
8.		8.	
9.		9.	
10.		10.	
11.		11.	
12.		12.	
13.		13.	
14.		14.	
15.		15.	
16.		16.	
17.		17.	
18.		18.	
19.		19.	
20.		20.	
21.		21.	
22.		22.	
23.		23.	
24.		24.	
25.		25.	
26.		26.	
27.		27.	
28.		28.	
29.		29.	
30.		30.	
Initiation Limits	Approval Limits	Initiation Limits	Approval Limits

Authorized Representatives	Access to KeyNavigator SM Incoming or Outgoing Wire Report ?	Create or Approve Repeat Templates? <i>(If YES, additional user is required.)</i>	Create or Approve Drawdown Templates?	Type of Service	Secondary Authorization Threshold Limit <i>(Limit at which approval is required by second Authorized Representative.)</i>
User 10 Name Email Mirror another on this form? Yes No	Yes	Yes	Yes	Domestic Repeat	\$
				Domestic Non-Repeat	\$
				International Repeat	\$
	No	No	No	International Non-Repeat	\$
				Domestic Drawdown Repeat	\$
				Domestic Drawdown Non-Repeat	\$

Bank accepts the security procedure for Telephone or KeyNavigator® Initiation chosen by Client above.

By execution hereof by its duly Authorized Officer, Client requests Bank to act on funds transfer requests in accordance with the terms of this Payment Authorization Form and any current Repetitive Transfer Schedule executed by the Client on file with Bank, and the current Wire Transfer Schedule and Cash Management Services Master Agreement, receipt of which is also hereby acknowledged by Client, as the same may be amended in accordance with its terms.

Client Name	KeyBank National Association	Bank Name
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Authorized Officer Signature	Date	Authorized Bank Officer Signature	Date
------------------------------	------	-----------------------------------	------

Print Name	Print Name
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Authorized Officer Title	Authorized Bank Officer Title
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This completed Wire Transfer Payment Authorization Form and the completed Wire Transfer Schedule **must be signed by BOTH an Authorized Officer of Client and an Officer of KeyBank.**