

Project Proposal

Name of Organization:

Address:

Project Sponsor:

Title:

Telephone:

Email:

Key Contact:

Title:

Telephone:

Email:

Project Description:

*Briefly describe the nature and purpose of the project, its scope, and its importance to the organization.
Use additional pages, if necessary.*

Project Deliverables:

Briefly describe the outcomes desired at the end of the project. Be as specific as possible. Use additional pages if necessary.