

# New Event

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## Event Details

Title:

Calendar:

Start time:       All day event

End time:

Availability:  Show as busy

Type:

Privacy:

Location:

Notes:

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## Recurrence

Frequency:

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## Invitees

Invitee:

Type the invitee's email address, or calendar id, then click Add. You may also add invitees from your Address Book.

**Invitee List:**

No Invitees Selected

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- Request RSVP
- Check Availability
- Remove

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**Reminders**

Send an Email Reminder

Email Address:

Send Reminder:  15 minutes before the event  
 May 31 2007 at 1 :30 pm

Reminder Message:

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