

Monthly Timesheet

Test project

January 2008

Mr. Mueller

If you use MS Excel to fill in this template please make sure to state start and end times using colon, e.g. 08:00. Hours worked will be calculated automatically.

Date	start (hh:min)	end (hh:min)	minus break (hh:min)	hours worked	Remarks
1.	00/00	00/00	00/00	~0,00	
2.			00/00	~0,00	
3.	00/00	00/00	00/00	~0,00	
4.	00/00	00/00	00/00	~0,00	
5.	11/00	14/00	00/00	~3,00	Project
6.	14/00	16/00	00/00	~2,00	Project
7.	09/30	17/30	00/00	~8,00	
8.	10/15	17/15	00/00	~7,00	
9.	10/30	23/30	02/00	~11,00	Project
10.	10/30	23/30	02/00	~11,00	Project
11.	09/30	17/00	00/00	~7,50	
12.	14/00	23/00	00/00	~9,00	Project
13.	00/00	00/00	00/00	~0,00	
14.	09/00	17/45	00/00	~8,75	
15.	10/15	17/00	00/00	~6,75	
16.	09/30	17/30	00/00	~8,00	
17.	09/30	17/00	00/00	~7,50	
18.	10/00	17/00	00/00	~7,00	
19.	00/00	00/00	00/00	~0,00	
20.	00/00	00/00	00/00	~0,00	
21.	10/00	17/30	00/45	~6,75	
22.	10/00	16/30	00/00	~6,50	
23.	10/15	17/00	00/45	~6,00	
24.	09/30	16/30	00/00	~7,00	
25.	10/00	18/00	01/00	~7,00	
26.	00/00	00/00	00/00	~0,00	
27.	00/00	00/00	00/00	~0,00	
28.	10/00	17/30	00/30	~7,00	
29.	10/00	20/00	01/00	~9,00	
30.	09/30	17/30	00/00	~8,00	
31.	09/30	17/00	00/00	~7,50	
Total				161,25	

Signature local team leader

Own signature