

Gear Request Form

Gear Request: Please use this form to request gear.

Review <https://wiki.mozilla.org/GearStore> before ordering your gear. You will find guidelines for gear usage plus information about what gear is available.

1. Choose what items you would like to request.
2. Complete and submit the request below.
3. Requests are reviewed by the Gear Coordinator every Monday.
4. If approved, your order will be sent to Staples for processing and shipment. You will receive an email confirming your order was approved.
5. If your order is not approved, you will receive an email with an explanation why it was not approved or a request for more information.

Requests will only be visible to the person who submitted it, any persons designated in the CC line, and authorized members of the Mozilla Engagement team.

First Name*

Last Name*

Email Address*

CC

My MozSpace*

Team + Department Code*

Purpose of Gear* ??dropdown with options listed at bottom??

Gear needed*
Include item #, item name,
color, size, & quantity

Ship to information

First name*

Last name*

Address*

Address 2

City*

State*

Country*

Postal Code*

Telephone*

Personal ID/RUT
 (if your country requires this)

Any additional comments?

* - Required field

Thanks for contacting us. You will be notified by email of any progress made in resolving your request.

If this is a time-sensitive request, please place a space request. More information can be found at <https://wiki.mozilla.org/GearStore/SpaceRequests>.

Purpose of Gear options:

Campaign

Event: [\[link to wiki\]](#)

Gear closet at a moz space: [indicate space]

Mozillian recognition

Onboarding

Press

VIP

Recruiting

Other: [more information please]