# iOS: iPhone (iOS 11 and later - IMAP)

This article will assist you in setting up your iPhone with your Hosted Email mailbox. This article assumes that you have iOS 11 installed. If you have an older version, the screenshots below may not align exactly. We recommend running the latest version of iOS. This will ensure your phone has the latest features and security patches.

- 1. On the home screen, tap the **Settings** icon.
- 2. Within Settings, scroll down and tap Accounts and Passwords

3. Tap Add Account

4. Tap **Other**, at the bottom

5. Tap Add Mail Account

6. The next screen will ask for basic account information:

Name: Your first and last name

Email: jgray@ti2008.com

Password: Your mailbox passwordDescription: Anything you'd like!

7. Tap **Next** 

#### 8. Make sure IMAP is selected

Enter the following server details:

Name: Your first and last name

Email: jgray@ti2008.com

**Description:** Should already be prefilled from last section

Password: Your mailbox password

### **Incoming Server Settings**

**Host Name:** secure.emailsrvr.com **User Name:** jgray@ti2008.com

Password: Your mailbox password

#### **Outgoing Server Settings**

**Host Name:** secure.emailsrvr.com **User Name:** jgray@ti2008.com

Password: Your mailbox password

Note: Even though it says optional, they are NOT optional. If you skip

these fields, you will **NOT** be able to send out email.

## 9. Tap Next

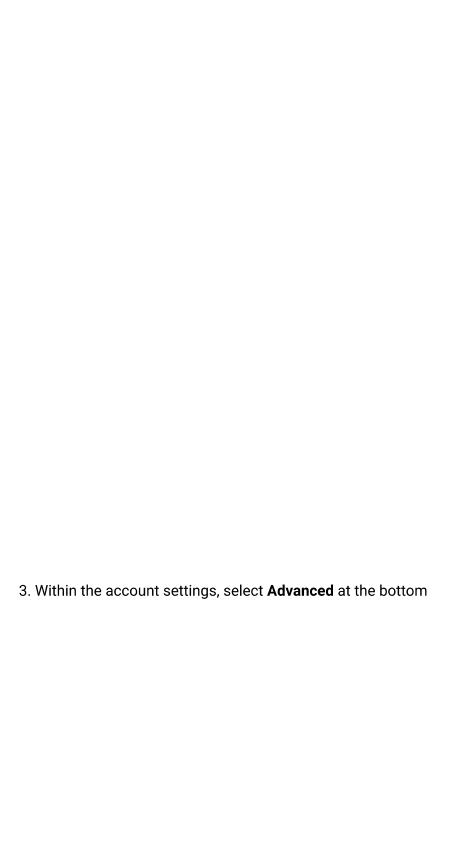
Authentication failed? Click me for tips!

10. Select the desired settings and tap Save

Next, we are configuring your iPhone to sync your various IMAP folders and prevent duplicate folders from showing up. We call this Folder Mapping; below are the steps to do so.

1. Within the **Mail** settings window, select the account that you just added.

2. Under IMAP, tap Account



4. Under MAILBOX BEHAVIORS, select Sent Mailbox

5. Select the appropriate folder under  ${\bf ON}$  THE SERVER.

Now repeat the previous step for **Deleted Mailbox**.Ignore the **Archive Mailbox**, it won't be used.

- 7. Last step! Make sure **Deleted Mailbox** is selected under **MOVE DISCARDED MESSAGES INTO**. This will ensure deleted messages go to the Deleted Mailbox folder.
- 8. **Now you're done!** Go back to the home screen and launch the Mail app.

  Your email should appear within a few minutes, depending on the amount of items to sync.

**Note:** If you have a large mailbox, it may take several minutes before email appears. Please wait at least 15 minutes before troubleshooting.

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computer, tablet, or phone.

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