

# Visitors Parking Permit(s) Concessionary Rate Application Form



## Ways to Purchase -

- **Via our website** at [www.haringey.gov.uk/parking](http://www.haringey.gov.uk/parking) - please note there is a need to register with us first and this is completed within 3 days of emailing us
- **By postal** application via a cheque or Postal Order. We aim to process your request within 5 working days from the date the application form is received, however please allow sufficient time for posting. Please send your completed applications and correct payment to London Borough of Haringey, PO Box 55235, London, N22 9DF
- **By visiting Customer Service Centre:** please note at the present time we can only issue up to eight resident visitor vouchers at a Customer Service Centre. Your application will then be passed to our Permit Support Team. They will contact you to take payment by phone prior to posting out the remainder of your order.

## Please note the following:

- For 2 week permits, we will not be able to process any applications without details of the vehicle. Please ensure you know the registration, make and model before completing the form
- The minimum order value must be greater than £5.00
- In total the allocation of 1 and 2 hour vouchers must not exceed 240 hours per application for any 3 month period
- The concessionary rate for Resident visitor permits applies to residents aged over 60
- Those aged 18 to 60 may obtain vouchers by using the appropriate form

## Applicant Details

Title (Mr, Miss, Ms, Mrs)	First Name	Last Name /Family Name
Address:		
Postcode:		Council Tax Ref No.:
Email Address: _____		
Home Telephone No.:		Mobile No.:

Do you owe Haringey Council money for unpaid penalty notices?  Yes  No  
 (We reserve the right to refuse a permit application if you owe us money for notices that have not be paid or appealed against)

Vehicle Details for 2 week permits only Reg.No. _____ Make _____ Model _____ Colour _____  2 Week Permit Start date: _____
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Please provide proof of age **and** either your council tax number or one of the listed documents below for your concessionary visitors vouchers:

- Tenancy or mortgage agreement showing tenancy or mortgage period
- Proof of age such as your birth certificate, copy of valid passport, letter from HM Revenues or Department of Work and Pensions
- Council Tax Bill or reference number or Recent Utility Bill (in last 3 months excluding mobile phone bill)
- A recent statutory declaration, typed, dated and properly worded. Made in the presence of a commissioner of oaths, a solicitor or a justice of the peace
- Copy of driving license (Proof of Age)

The 1 and 2 hourly visitor permits may only be purchased in multiples of four as there are four individual permits per sheet. Please note the minimum order value must be greater than £5.00. For further details on our Standard and Concessionary rate residents visitor permit charges please visit our website at [www.haringey.gov.uk/visitors-parking-permits](http://www.haringey.gov.uk/visitors-parking-permits)

Quantity		£ Subtotal
	x4 One hourly visitors permits	
	x4 Two hourly visitors permits	
	x4 Daily visitors permits	
	x1 Weekend Permit (Maximum 8 permits of this type per 12 months)	
	x1 Two Week Permit (Maximum 2 permits of this type per 12 months)	

	Pre-Set Maximum Orders	
	240 hourly visitors permits (this is the maximum allocation per quarter)	
	120 Two hour visitors permits (this is the maximum allocation per quarter)	
	120 Daily permits (this is the maximum allocation per quarter)	
	OR Other quantity in multiples of 4 per sheet	
	_____ x £ _____ (per sheet cost)	
	Total Cost £	

I enclose a cheque/postal order for £\_\_\_\_\_ made payable to London Borough of Haringey.

Please note that we do not provide refunds on these types of permits therefore please be mindful of this when placing large orders.

Applicant's Declaration, I hereby certify that:

- They will not be used on vehicles that exceed 5.25 metres in length
- The permits are for personal use and will not be re-sold or given to others not visiting my place of residence
- The address that I have given on this application is my usual place of residence and that all the information in this application is true and correct

I have read and understand Haringey Council's guidance notes that have been attached and agree to keep within the rules set out.

Applicant's Signature:	Date:
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**Data Protection:** Haringey Council is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds in order to prevent and detect fraud.

For further information contact the Data Protection Officer, Feedback & Information Team, Haringey Council, River Park House, 225 High Road, Wood Green, London N22 8HQ or contact [dataprotection@haringey.gov.uk](mailto:dataprotection@haringey.gov.uk)