

# Sharp's Audio Visual Systems Quotation

Prepared For

# Mozilla Vancouver

18-Sep-2014

(This quotation is valid for 30 days)

# QUOTATION FOR

## Mozilla Vancouver

### Toronto Mozilla Commons

QTY	SKU	DESCRIPTION	PRICE	EXTENDED
<b>Display Device</b>				
2	ME55C	Samsung 55" LCD Display	2,491.76	4,983.52
<b>Existing Equipment</b>				
1	Existing	Existing NEC X552 Monitors (Remove)	0.00	0.00
2	Existing	Existing LSMU mounts (Reuse)	0.00	0.00
2	Existing	Existing Crestron DM Receiver (Reused)	0.00	0.00
Materials, Labour and Freight to Install the System				2,179.00
<b>SUBTOTAL: Toronto Mozilla Commons</b>				<b>7,162.52</b>

**TOTAL PRICE (EXCLUDING TAX):****\$7,162.52****CUSTOMER COMMENTS:**

PRIOR TO AN ORDER BEING PLACED, WE REQUEST YOU TO ACKNOWLEDGE AND/OR RESPOND TO THE FOLLOWING:

You will be responsible for all needed network, cable raceway/conduit, cable television feed, telephone, electrical, millwork, masonry, ceiling tile replacement, and painting alterations within the room.

**CUSTOMER SCOPE STATEMENT:**

Sharp's Audio Visual will remove two existing X551 displays and return them to Mozilla. New Samsung ME55C will be supplied and installed in their place. The new displays will be connected to the existing HDMI cables coming from the Crestron DM Receiver. Any updated programming will be done by the client.

\*Sign off of this quotation or providing an order constitutes acceptance of all terms and conditions attached and the above scope statement

Name (Print): \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_ PO: \_\_\_\_\_ Sharp's Signature: \_\_\_\_\_

A 25% deposit is required at time of order on all projects valuing \$50,000.00 or more. Monthly progress billing is in effect for all installation projects. All equipment returns are subject to a 25% minimum restocking fee if cancelled by the customer after signoff.

In order for Sharp's Audio Visual to execute your audio visual integration project to the best of our abilities we feel that expectations be defined for both parties. Please familiarize yourself with what you can expect from the Sharp's Audio Visual process as well as what Sharp's expects in order to run your project as smoothly as possible. Please note, these are not terms and conditions and any contract Sharp's signs with your organization take precedent over this document.

Our Customer's Expectations of Sharp's Audio Visual:

1. Our Account Managers will review the final quote and scope of work with you to verify its validity and accuracy.
2. Our Project Manager or Coordinator will contact you within five business days of Sharp's receiving your purchase order.
3. Our Project Manager will work closely with you to manage the project timeline and formalize site preparation requirements.
4. Our project manager will provide a schedule of required progress payments within one week of initial contact on projects valued greater than \$50,000.00.
5. Our technicians will inform you of their arrival and departure from site as required.
6. Our technicians will perform safety checks and complete safety documentation as required.
7. Our technicians will ensure your site will remain appropriately tidy.
8. Change orders will be presented for your approval if required.
9. Our Project Managers will interact with designated site contacts and attend site meetings as required.
10. Our quality control process will occur throughout the completion of each install phase.
11. We will respond to any deficiencies within five business days of them being identified to the Project Manager.
12. We will provide a completion check list at project sign off.
13. We will provide a customer satisfaction survey at the end of your project.

Sharp's Expectations of Our Customers:

1. You have reviewed and agree with the scope of work on our quotation.
2. You have reviewed and agree with our terms and conditions.
3. You will pay on Net 30 terms and in a progress billing format.
4. You agree to pay an initial 25% deposit upon receipt of invoice on projects greater than \$50,000.00 in value.
5. You will provide the appropriate contact information for onsite contacts, invoicing and final commissioning.
6. You will endeavor to provide onsite secure storage for the duration of the project.
7. You understand that special order items are subject to special deposits, restocking and delivery conditions.
8. You will have your site requirements completed prior to our technicians arrival.
9. You will work closely with Sharp's on the project timeline and site availability, and communicate any delays with a minimum of one week notice.
10. You will sign off on the project once it is completed to agreed scope of work.
11. You will respond promptly to change orders with a new or revised purchase order as to keep the work on schedule.
12. Complete our customer survey at the end of the project for a chance to win a valuable prize.