# CATERING INVOICE

|  |  |
| --- | --- |
| Event: |  |
| Date: |  |

|  |  |
| --- | --- |
| Number of Guests: |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Dinners** |  | **Item** |  | **Price** |  | | **Total** |
|  |  |  |  |  |  | |  |
|  |  |  |  |  |  | |  |
|  |  |  |  |  |  | |  |
|  |  | Children 6 and older |  |  |  | |  |
| Hosted Bar |  |  | | |  |  | |
| Misc. Items |  |  |  |  |  |  | |
|  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  | |
|  |  |  |  | Subtotal |  |  | |
|  |  |  |  | Tax 9.5% |  |  | |
|  |  |  |  | Gratuity |  |  | |
|  |  |  |  | Subtotal |  |  | |
| Other misc. items |  |  | | |  |  | |
|  |  |  | | |  |  | |
|  |  |  |  | Subtotal |  |  | |
|  |  |  |  | Deposit |  |  | |
|  |  |  |  | Total Amount Due: |  |  | |

Please make check out to **XXXX** and mail it to:

ME

Thank you for your business!