**GS Database Specification**

**Make a Collection**

A user should be able to go through the database (or a subset of it - eg all Works dated before 1980) and select pictures for (say) an exhibition, or a book, and then save this collection.

Save Collection

Collections should be either dynamic (eg all Works for which a postcard has been printed - in which case the collection will change when more postcards are made) or static (eg a user-chosen selection).

**Reproductions**

List all the reproductions of a particular Original Work - its postcards, numbered prints, greetings cards etc.

**MerchItems**

List all of a particular type of merchandise item (eg all postcards) with images, prices etc.

**Numbered Prints**

List all the numbered prints for a particular ArtWork, with owners.

**Print a Certificate of Authentication**

**ArtWorkID Code**

123456

**Images**

- is it possible to set up a drag and drop interface for entering images?

- that copies and renames the image? (using the GSA ArtWorkID code)

- ideally onto a list of images (not a single page)

Standard images are typically 350-600kb

The thumbnail should be in an approx 200 x 130 pixels box.

Batch file rename.

**Online access**

Can we set this up? For a limited access to the DB?

Eg users vote on pictures...

**Printing documents**

How much flexibility can be built in?

-catalogues, exhibition labels, price lists

**Users and Permission Levels**

All users have permissions of users in levels below them.

|  |  |
| --- | --- |
| God | All permissions.Edit Access code. |
| SysAdmin | Create new usersChange other users' passwordsView other users' activitiesEdit IntroTexts and other 'how-to' page messages. (is this possible without going into the Access code??)View Bug reports |
| Director | Create/edit/delete entries in look-up tables.Edit/delete sales records.Delete ArtWorks, Contacts, ReproBatchs.Change own password. |
| Curator | Create/edit/bin ArtWorks, Contacts, ReproBatchsCreate Sales |
| Staff | Create/edit/delete collections and searches |
| Viewer | View permissions only |
|  |  |
|  |  |

**Page Layout**

Every page has a consistent frame, which other user Options:

* GSA name and logo
* 'Logged in as' [username] / Log out button / change password
* Menu of actions: ArtWorks, Contacts, ReproBatchs, Collections, Sales, Control Panel [Directors]
* Help button [visible iff there is any help text - calls a floating pop-up window??]
* Bug button [which calls a simple pop-up window in which the user can note bugs and request changes to the page]
* A space for Alerts (displayed in red), Confirmation texts etc.

Every page has editable (by Director) orientation fields:

* Title
* Subtitle
* A space for IntroTexts.

**System Rules**

All users must be logged in before they can use the database.

System displays a confirmation dialogue before any delete.

All interface help texts must be editable by SysAdmin level users (can this be done without going into the Access code???).

Iff: 'if and only if'.

Wildcards in searches: \*

**Use Cases**

|  |  |
| --- | --- |
| Use Case ID: |  |
| **Use Case Name:** | **Create / Edit ArtWork** |
| Created By: | SE | Last Updated By: |  |
| Date Created: | 2.8.16 | Date Last Updated: |  |

|  |  |
| --- | --- |
| Actor: | Curator |
| Description: |  |
| Preconditions: | Logged in |
| Postconditions: |  |
| Priority: |  |
| Trigger: |  |
| Normal Course of Events: | use enters Basic Data about a picture:ArtWorkTypeArtWorkImage1 (?? are images best entered through a dedicated drag-and-drop interface designed solely for this purpose?)ArtWorkNameDateDateUnsurePeriodMediumWidthHeightDepthFramedFraming notesSignedArtWorkDescriptionSeriesMotifsDistinguishingMarksArtWorkNotesPublicWorkNotesArtistNotesOwnershipStatusGSACollectionStatusSaleStatusHi-resPhotoNumberedPrintuser saves |
| Alternative Courses: |  |
| Exceptions: |  |
| Other User Options: |  |
| Special Requirements: | System generates ArtWorkID when a new record is created |
| Assumptions: |  |
| Notes and Issues: |  |

|  |  |
| --- | --- |
| Use Case ID: |  |
| **Use Case Name:** | **Find ArtWorks (simple)** |
| Created By: | SE | Last Updated By: |  |
| Date Created: | 2.8.16 | Date Last Updated: |  |

|  |  |
| --- | --- |
| Actor: | Viewer |
| Description: | System displays search fields. |
| Preconditions: |  |
| Postconditions: |  |
| Priority: |  |
| Trigger: | User selects ArtWorks on main menu. |
| Normal Course of Events: | System displays a basic search panel, with criteria:* ArtWorkName [text, including basic wildcards]
* ArtWork ID [number] (not available if Name field is used)
* Period [checkboxes for each option]
* OR DateFrom DateTo [comboboxes]
* ArtWorkType [checkboxes for each option]
* Medium [checkboxes for each option]
* Series [checkboxes for each option]
* Motifs [checkboxes for each option]

User selects Search.* If the search returns no artworks, the system redisplays the search panel (populated) with an Alert asking the user to use different criteria.
* If the search returns a single artwork, the system displays it using **View ArtWork**.
* If the search returns more than one artwork, the system displays them using **List ArtWorks**.
 |
| Alternative Courses: |  |
| Exceptions: |  |
| Other User Options: | Full Search - invokes **Find ArtWorks (full)** with fields populated.**Save Search** |
| Special Requirements: |  |
| Assumptions: |  |
| Notes and Issues: |  |

|  |  |
| --- | --- |
| Use Case ID: |  |
| **Use Case Name:** | **Find ArtWorks (full)** |
| Created By: | SE | Last Updated By: |  |
| Date Created: | 2.8.16 | Date Last Updated: |  |

|  |  |
| --- | --- |
| Actor: | Curator |
| Description: | User sets search and display criteria for ArtWorks |
| Preconditions: |  |
| Postconditions: |  |
| Priority: |  |
| Trigger: | User selects Full SearchArtWorks on main menu. |
| Normal Course of Events: | The system displays Search, Display and Sort criteria

|  |  |  |
| --- | --- | --- |
| Search criteria | Type of entry | Display(default value) |
| Text search  | Text - with basic wildcards | n/a |
| Extend scope of text search [to Description, DistinguishingMarks, ArtWorkNotes, PublicWorkNotesand ArtistNotes]: | RadioButtons: * Title only (default)
* All Notes
 |  |
| ArtWork ID (not available if Text field is used) | number |  |
| Period | checkboxes for each option | n/a |
| DateFrom (not available if Period is selected) | Years in drop-downs | n/a |
| DateTo (not available if Period is selected) | Years in drop-downs | n/a |
| ArtWorkType  | checkboxes for each option | n/a |
| Medium  | checkboxes for each option | n/a |
| Width =  | Number, with Radio buttons for operands  | n/a |
| Height =  | Number, with Radio buttons for operands  | n/a |
| Series | checkboxes for each option | n |
| Motifs | checkboxes for each option | n |
| Framed | Checkbox | n |
| Signed | Checkbox | n |
| Has Description | Checkbox | n |
| Has DistinguishingMarks | Checkbox | n |
| Has ArtWorkNotes | Checkbox | n |
| Has PublicWorkNotes | Checkbox | n |
| Has ArtistNotes | Checkbox | n |
|  |  |  |
| OwnershipStatus  | checkboxes for each option | n |
| GSACollectionStatus  | checkboxes for each option(only available if OwnershipStatus=GSA) | n |
| SaleStatus | checkboxes for each option(only available if GSACollectionStatus=Public) | n |
| Owner | Button to **SearchContacts** (ContactType=Owner) |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Hi-resPhoto  | Checkboxes | n |
| ReproStatus | checkboxes for each option | n |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

Sort Criteria

|  |  |  |  |
| --- | --- | --- | --- |
|  | Sort by: | Then by: | Then by: |
| ArtWork Type | Radio button(default) | Radio button | Radio button |
| Name | Radio button | Radio button(default) | Radio button |
| Date | Radio button | Radio button | Radio button(default) |
| Medium | Radio button | Radio button | Radio button |
| Series | Radio button | Radio button | Radio button |
| Motifs | Radio button | Radio button | Radio button |

User selects Search.* If the search returns no artworks, the system displays the page again (populated) with an Alert asking the user to use different criteria.
* If the search returns a single artwork, the system displays it using **View ArtWork**.
* If the search returns more than one artwork, the system displays them using **List ArtWorks**.
 |
| Alternative Courses: |  |
| Exceptions: |  |
| Other User Options: | **Save Search** |
| Special Requirements: |  |
| Assumptions: |  |
| Notes and Issues: | If checkboxes are unchecked, this means that search critierion is unspecified (not that the criterion is no)?? unless there is a way of having a 3-state selector: yes, no, unspecified?? |

|  |  |
| --- | --- |
| Use Case ID: |  |
| **Use Case Name:** | **List ArtWorks** |
| Created By: | SE | Last Updated By: |  |
| Date Created: | 2.8.16 | Date Last Updated: |  |

|  |  |
| --- | --- |
| Actor: | Viewer |
| Description: |  |
| Preconditions: | Search, display and sort criteria have been set up (using **Find Artworks (simple or full)** or a saved search).If there are no sort or display criteria, use defaults. |
| Postconditions: |  |
| Priority: |  |
| Trigger: | User selects Search |
| Normal Course of Events: | The system lists ArtWorks.A panel with this data is given for all searches:

|  |  |
| --- | --- |
| **Name** View | ArtWorkID CB |
| ArtWorkType: Medium (Width x Height [x Depth]) | Period (Date?) |
| Description | ArtWorkImage2  |
| ArtWorkNotes (visible to Curators and above) |

Notes: * the ? in Date? appears iff DateUnsure=no.
* CB is a check box, checked, which the user can uncheck
* Iff user is a Curator, View is a button which invokes **View Artwork**

The following lines of data are given if requested in display criteria:

|  |
| --- |
| Series |
| Motifs |
| Framed |
| Signed |
| DistinguishingMarks |
| PublicWorkNotes |
| ArtistNotes |
| OwnershipStatus  |
| GSACollectionStatus |
| SaleStatus |
|  |
| Hi-resPhoto  |
| ReproStatus |
|  |
|  |
|  |

 |
| Alternative Courses: |  |
| Exceptions: |  |
| Other User Options: | **Save Search** - saves the search criteria (warning the user that any unchecked items will not be omitted in if the search is rerun)**Save Collection** - saves the collection with any unchecked items omitted.Redisplay - the list is redisplayed with any unchecked items omitted.Change this search - returns to **Find ArtWorks (simple or full)** with any fields populated. |
| Special Requirements: |  |
| Assumptions: |  |
| Notes and Issues: |  |

|  |  |
| --- | --- |
| Use Case ID: |  |
| **Use Case Name:** | **Save Collection** |
| Created By: | SE | Last Updated By: |  |
| Date Created: | 2.8.16 | Date Last Updated: |  |

|  |  |
| --- | --- |
| Actor: | Curator |
| Description: |  |
| Preconditions: | Logged in |
| Postconditions: |  |
| Priority: |  |
| Trigger: | User invokes **Save Collection** |
| Normal Course of Events: | System displays:This saves the checked items in this list. * Date [prefilled]
* SearchTitle [text box]
* SearchNotes [memo box]

User saves.System creates new Collection.System displays confirmation text. |
| Alternative Courses: |  |
| Exceptions: |  |
| Other User Options: |  |
| Special Requirements: |  |
| Assumptions: |  |
| Notes and Issues: |  |

|  |  |
| --- | --- |
| Use Case ID: |  |
| **Use Case Name:** | **Save Search Criteria** |
| Created By: | SE | Last Updated By: |  |
| Date Created: | 2.8.16 | Date Last Updated: |  |

|  |  |
| --- | --- |
| Actor: | Curator |
| Description: |  |
| Preconditions: | Search /display / sort criteria have been set. |
| Postconditions: |  |
| Priority: |  |
| Trigger: | User selects **Save Search** |
| Normal Course of Events: | System displays:This saves your search criteria - so if you run this search again after the archive has changed, you will get different result.* Date [prefilled]
* SearchTitle [text box]
* SearchNotes [memo box]
* Save Display criteria checkbox (default: yes)
* Save Sort criteria checkbox (default: yes)

User saves.System creates a new Saved Search.System displays confirmation text. |
| Alternative Courses: | If the Search includes Private items, the system displays a warning and an additional check box: Include Private Items? (default: no) |
| Exceptions: |  |
| Other User Options: | Cancel |
| Special Requirements: |  |
| Assumptions: |  |
| Notes and Issues: |  |

|  |  |
| --- | --- |
| Use Case ID: |  |
| **Use Case Name:** | **Show Searches** |
| Created By: | SE | Last Updated By: |  |
| Date Created: | 2.8.16 | Date Last Updated: |  |

|  |  |
| --- | --- |
| Actor: | Curator |
| Description: | System displays a table of the users saved searches |
| Preconditions: |  |
| Postconditions: |  |
| Priority: |  |
| Trigger: | User selects Saved Searches (on Control Panel, ArtWorks and Search pages) |
| Normal Course of Events: | Columns: Title, Date, SearchNotes, Check boxTable is sortable by clicking on the headers.User selects a check box and selects search |
| Alternative Courses: | User can select check boxes and Delete searches (system displays confirmation dialogue) |
| Exceptions: |  |
| Other User Options: |  |
| Special Requirements: |  |
| Assumptions: |  |
| Notes and Issues: | System displays Alert message if user tries to search with 1 check box selected. |

|  |  |
| --- | --- |
| Use Case ID: |  |
| **Use Case Name:** | **Save sort / display criteria** |
| Created By: | SE | Last Updated By: |  |
| Date Created: | 2.8.16 | Date Last Updated: |  |

|  |  |
| --- | --- |
| Actor: | Curator |
| Description: |  |
| Preconditions: | Logged in |
| Postconditions: |  |
| Priority: |  |
| Trigger: | User selects save  |
| Normal Course of Events: | Label: “Set these Sort and Display criteria as defaults.”User selects checkboxes for Sort and Display.User presses SaveSystem updates default search criteria.This does not over-ride criteria in saved searches. |
| Alternative Courses: |  |
| Exceptions: |  |
| Other User Options: |  |
| Special Requirements: |  |
| Assumptions: |  |
| Notes and Issues: |  |

|  |  |
| --- | --- |
| Use Case ID: |  |
| **Use Case Name:** | **View Artwork** |
| Created By: | SE | Last Updated By: |  |
| Date Created: | 2.8.16 | Date Last Updated: |  |

|  |  |
| --- | --- |
| Actor: | Curator |
| Description: | Actor views data about an individual artwork |
| Preconditions: | Artwork is selected. |
| Postconditions: |  |
| Priority: |  |
| Trigger: | Actor selects **View** |
| Normal Course of Events: | System displays full data about an artwork:Panel of basic data (same as in **List ArtWorks**)

|  |  |
| --- | --- |
| **Name**  | ArtWorkID CB |
| ArtWorkType: Medium (Width x Height [x Depth]) | Period (Date?) |
| ArtWorkDescription | ArtWorkImage2  |
| ArtWorkNotes (visible to Curators and above) |

And additional data:SeriesMotifsSignedDistinguishingMarksArtWorkNotesPublicWorkNotesArtistNotesFramed [if ArtWorkType=Painting or Sketch]Framing notesOwnershipStatusGSACollectionStatusSaleStatusOwnerOwnershipNotesLocationOnLoanOnLoanTo [iff OnLoan=yes]OnLoanFromDate [iff OnLoan=yes]OnLoanToDate [iff OnLoan=yes]PhotographReproStatus[iff ArtWorkType=sketchbook OR notebook]PagesNumberBookTypeBookDateFromDateBookDateToDateBookContents |
| Alternative Courses: | Create / Edit ReproBatch |
| Exceptions: |  |
| Other User Options: |  |
| Special Requirements: |  |
| Assumptions: |  |
| Notes and Issues: |  |

|  |  |
| --- | --- |
| Use Case ID: |  |
| **Use Case Name:** | **Bin ArtWork / Contact / Sale** |
| Created By: | SE | Last Updated By: |  |
| Date Created: | 2.8.16 | Date Last Updated: |  |

|  |  |
| --- | --- |
| Actor: | Curator |
| Description: |  |
| Preconditions: | Logged in |
| Postconditions: |  |
| Priority: |  |
| Trigger: |  |
| Normal Course of Events: | User selects deleteThe record is marked binned and is hidden from all users below Director level. |
| Alternative Courses: |  |
| Exceptions: |  |
| Other User Options: |  |
| Special Requirements: |  |
| Assumptions: |  |
| Notes and Issues: |  |

|  |  |
| --- | --- |
| Use Case ID: |  |
| **Use Case Name:** | **View / Delete / Restore Binned Records** |
| Created By: | SE | Last Updated By: |  |
| Date Created: | 2.8.16 | Date Last Updated: |  |

|  |  |
| --- | --- |
| Actor: | Director |
| Description: |  |
| Preconditions: | Logged in |
| Postconditions: |  |
| Priority: |  |
| Trigger: |  |
| Normal Course of Events: | User selects records to display:- by date- by user- by typeSystem displays a list of binned records.User selects all / none / individual recordsUser selects Delete |
| Alternative Courses: | User selects Restore recordsSystem changes binned status to no. |
| Exceptions: |  |
| Other User Options: |  |
| Special Requirements: |  |
| Assumptions: |  |
| Notes and Issues: | What if a new record has been created with the same data in a field whose data must be unique? (eg ArtWorkName) |

|  |  |
| --- | --- |
| Use Case ID: |  |
| **Use Case Name:** | **Create / Edit Contact** |
| Created By: | SE | Last Updated By: |  |
| Date Created: | 2.8.16 | Date Last Updated: |  |

|  |  |
| --- | --- |
| Actor: | Curator |
| Description: |  |
| Preconditions: | Logged in |
| Postconditions: |  |
| Priority: |  |
| Trigger: |  |
| Normal Course of Events: | User enters Contact data. |
| Alternative Courses: |  |
| Exceptions: |  |
| Other User Options: |  |
| Special Requirements: |  |
| Assumptions: |  |
| Notes and Issues: |  |

|  |  |
| --- | --- |
| Use Case ID: |  |
| **Use Case Name:** | **Create / Edit Sketch Book Data** |
| Created By: | SE | Last Updated By: |  |
| Date Created: | 2.8.16 | Date Last Updated: |  |

|  |  |
| --- | --- |
| Actor: | Curator |
| Description: |  |
| Preconditions: | Logged in |
| Postconditions: | An ArtWork with Type sketchbook is selected |
| Priority: |  |
| Trigger: |  |
| Normal Course of Events: |  |
| Alternative Courses: |  |
| Exceptions: |  |
| Other User Options: |  |
| Special Requirements: |  |
| Assumptions: |  |
| Notes and Issues: |  |

|  |  |
| --- | --- |
| Use Case ID: |  |
| **Use Case Name:** | **Sell Item** |
| Created By: | SE | Last Updated By: |  |
| Date Created: | 2.8.16 | Date Last Updated: |  |

|  |  |
| --- | --- |
| Actor: | Curator |
| Description: |  |
| Preconditions: | Logged in |
| Postconditions: | The ArtWorks OwnershipStatus is changed to Disposed and is locked. |
| Priority: |  |
| Trigger: |  |
| Normal Course of Events: | User enters sale dataItemType (radio buttons for each type)SaleDatePurchaserTicketPriceSalePriceSalesCommissionNetRevenueAgentOwnershipNotesUser savesSystem creates SaleID |
| Alternative Courses: |  |
| Exceptions: |  |
| Other User Options: |  |
| Special Requirements: |  |
| Assumptions: |  |
| Notes and Issues: |  |

|  |  |
| --- | --- |
| Use Case ID: |  |
| **Use Case Name:** | **Create / Edit ReproBatch** |
| Created By: | SE | Last Updated By: |  |
| Date Created: | 2.8.16 | Date Last Updated: |  |

|  |  |
| --- | --- |
| Actor: | Director |
| Description: |  |
| Preconditions: | An ArtWork is selected. |
| Postconditions: |  |
| Priority: |  |
| Trigger: | User selects  |
| Normal Course of Events: | System displays ReproBatchNameArtWorkIDArtWorkImage2ArtWorkNameArtWorkTypeeditable fields:ReproImage1ReproImage2ItemTypeReproNumberLimited EditionReproDateDesignCostReproCostOtherCostsCostPerItemContentNotesPrintingSpecDesignerMakerArtworkLocationReproBatchNotesSalesDescriptionItemNotes |
| Alternative Courses: | If no ArtWork is selected, the system goes to  |
| Exceptions: |  |
| Other User Options: |  |
| Special Requirements: |  |
| Assumptions: |  |
| Notes and Issues: |  |

|  |  |
| --- | --- |
| Use Case ID: |  |
| **Use Case Name:** | **View ReproBatches** |
| Created By: | SE | Last Updated By: |  |
| Date Created: | 2.8.16 | Date Last Updated: |  |

|  |  |
| --- | --- |
| Actor: | Curator |
| Description: |  |
| Preconditions: | Logged in |
| Postconditions: |  |
| Priority: |  |
| Trigger: |  |
| Normal Course of Events: |  |
| Alternative Courses: | Create NewEdit - Select ArtWork |
| Exceptions: |  |
| Other User Options: |  |
| Special Requirements: |  |
| Assumptions: |  |
| Notes and Issues: |  |

|  |  |
| --- | --- |
| Use Case ID: |  |
| **Use Case Name:** | **Report Bug** |
| Created By: | SE | Last Updated By: |  |
| Date Created: | 2.8.16 | Date Last Updated: |  |

|  |  |
| --- | --- |
| Actor: | Viewer |
| Description: | User writes a bug report / performance request |
| Preconditions: | Logged in |
| Postconditions: |  |
| Priority: |  |
| Trigger: | User selects Bug button |
| Normal Course of Events: | System displays a pop-up window, with:Username [prefilled]Date [prefilled]PageName [prefilled]BugHelpText (instructions to user)Priority (radio buttons: Critical / Major / Minor [default] )TitleUserNotesSave / Discard buttons |
| Alternative Courses: |  |
| Exceptions: |  |
| Other User Options: |  |
| Special Requirements: |  |
| Assumptions: |  |
| Notes and Issues: | The user should be able to see the page under the pop-up while they are writing the bug report. |

|  |  |
| --- | --- |
| Use Case ID: |  |
| **Use Case Name:** | **View / Log Bugs** |
| Created By: | SE | Last Updated By: |  |
| Date Created: | 2.8.16 | Date Last Updated: |  |

|  |  |
| --- | --- |
| Actor: | Director |
| Description: | Director views a list of bug reports / performance requests |
| Preconditions: | Logged in |
| Postconditions: |  |
| Priority: |  |
| Trigger: | User selects View Bugs on Directors control panel |
| Normal Course of Events: | System displays a table of bugs.Date / Username / PageName / Priority / StatusTitle / UserNotes DirectorNotes [editable]DeveloperNotes [editable]Status can be: New, Unclear/Invalid, Confirmed, Fixed, Wont Fix |
| Alternative Courses: |  |
| Exceptions: |  |
| Other User Options: |  |
| Special Requirements: |  |
| Assumptions: |  |
| Notes and Issues: |  |

|  |  |
| --- | --- |
| Use Case ID: |  |
| Use Case Name: | **List Reproductions** |
| Created By: | SE | Last Updated By: |  |
| Date Created: | 2.8.16 | Date Last Updated: |  |

|  |  |
| --- | --- |
| Actor: | Curator |
| Description: | List all the reproductions of a particular Original Work - its postcards, numbered prints, greetings cards etc. |
| Preconditions: | Logged in |
| Postconditions: |  |
| Priority: |  |
| Trigger: |  |
| Normal Course of Events: |  |
| Alternative Courses: |  |
| Exceptions: |  |
| Other User Options: |  |
| Special Requirements: |  |
| Assumptions: |  |
| Notes and Issues: |  |

|  |  |
| --- | --- |
| Use Case ID: |  |
| **Use Case Name:** | **Print Certificate** |
| Created By: | SE | Last Updated By: |  |
| Date Created: | 2.8.16 | Date Last Updated: |  |

|  |  |
| --- | --- |
| Actor: | Curator |
| Description: |  |
| Preconditions: | Logged in |
| Postconditions: |  |
| Priority: |  |
| Trigger: |  |
| Normal Course of Events: |  |
| Alternative Courses: |  |
| Exceptions: |  |
| Other User Options: |  |
| Special Requirements: |  |
| Assumptions: |  |
| Notes and Issues: |  |

|  |  |
| --- | --- |
| Use Case ID: |  |
| **Use Case Name:** | **Export Data** |
| Created By: | SE | Last Updated By: |  |
| Date Created: | 2.8.16 | Date Last Updated: |  |

|  |  |
| --- | --- |
| Actor: | Curator |
| Description: |  |
| Preconditions: | Logged in |
| Postconditions: |  |
| Priority: |  |
| Trigger: |  |
| Normal Course of Events: |  |
| Alternative Courses: |  |
| Exceptions: |  |
| Other User Options: |  |
| Special Requirements: |  |
| Assumptions: |  |
| Notes and Issues: |  |

|  |  |
| --- | --- |
| Use Case ID: |  |
| **Use Case Name:** | **SearchContacts** |
| Created By: | SE | Last Updated By: |  |
| Date Created: | 2.8.16 | Date Last Updated: |  |

|  |  |
| --- | --- |
| Actor: | Curator |
| Description: |  |
| Preconditions: | Logged in |
| Postconditions: |  |
| Priority: |  |
| Trigger: |  |
| Normal Course of Events: |  |
| Alternative Courses: |  |
| Exceptions: |  |
| Other User Options: |  |
| Special Requirements: |  |
| Assumptions: |  |
| Notes and Issues: |  |

|  |  |
| --- | --- |
| Use Case ID: |  |
| **Use Case Name:** |  |
| Created By: | SE | Last Updated By: |  |
| Date Created: | 2.8.16 | Date Last Updated: |  |

|  |  |
| --- | --- |
| Actor: | Curator |
| Description: |  |
| Preconditions: | Logged in |
| Postconditions: |  |
| Priority: |  |
| Trigger: |  |
| Normal Course of Events: |  |
| Alternative Courses: |  |
| Exceptions: |  |
| Other User Options: |  |
| Special Requirements: |  |
| Assumptions: |  |
| Notes and Issues: |  |

|  |  |
| --- | --- |
| Use Case ID: |  |
| **Use Case Name:** |  |
| Created By: | SE | Last Updated By: |  |
| Date Created: | 2.8.16 | Date Last Updated: |  |

|  |  |
| --- | --- |
| Actor: | Curator |
| Description: |  |
| Preconditions: | Logged in |
| Postconditions: |  |
| Priority: |  |
| Trigger: |  |
| Normal Course of Events: |  |
| Alternative Courses: |  |
| Exceptions: |  |
| Other User Options: |  |
| Special Requirements: |  |
| Assumptions: |  |
| Notes and Issues: |  |

|  |  |
| --- | --- |
| Use Case ID: |  |
| **Use Case Name:** |  |
| Created By: | SE | Last Updated By: |  |
| Date Created: | 2.8.16 | Date Last Updated: |  |

|  |  |
| --- | --- |
| Actor: | Curator |
| Description: |  |
| Preconditions: | Logged in |
| Postconditions: |  |
| Priority: |  |
| Trigger: |  |
| Normal Course of Events: |  |
| Alternative Courses: |  |
| Exceptions: |  |
| Other User Options: |  |
| Special Requirements: |  |
| Assumptions: |  |
| Notes and Issues: |  |

|  |  |
| --- | --- |
| Use Case ID: |  |
| **Use Case Name:** |  |
| Created By: | SE | Last Updated By: |  |
| Date Created: | 2.8.16 | Date Last Updated: |  |

|  |  |
| --- | --- |
| Actor: | Curator |
| Description: |  |
| Preconditions: | Logged in |
| Postconditions: |  |
| Priority: |  |
| Trigger: |  |
| Normal Course of Events: |  |
| Alternative Courses: |  |
| Exceptions: |  |
| Other User Options: |  |
| Special Requirements: |  |
| Assumptions: |  |
| Notes and Issues: |  |

|  |  |
| --- | --- |
| Use Case ID: |  |
| **Use Case Name:** |  |
| Created By: | SE | Last Updated By: |  |
| Date Created: | 2.8.16 | Date Last Updated: |  |

|  |  |
| --- | --- |
| Actor: | Curator |
| Description: |  |
| Preconditions: | Logged in |
| Postconditions: |  |
| Priority: |  |
| Trigger: |  |
| Normal Course of Events: |  |
| Alternative Courses: |  |
| Exceptions: |  |
| Other User Options: |  |
| Special Requirements: |  |
| Assumptions: |  |
| Notes and Issues: |  |

|  |  |
| --- | --- |
| Use Case ID: |  |
| **Use Case Name:** |  |
| Created By: | SE | Last Updated By: |  |
| Date Created: | 2.8.16 | Date Last Updated: |  |

|  |  |
| --- | --- |
| Actor: | Curator |
| Description: |  |
| Preconditions: | Logged in |
| Postconditions: |  |
| Priority: |  |
| Trigger: |  |
| Normal Course of Events: |  |
| Alternative Courses: |  |
| Exceptions: |  |
| Other User Options: |  |
| Special Requirements: |  |
| Assumptions: |  |
| Notes and Issues: |  |