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Weekly Project Team Meeting

Thursday, 25 June 2015, 1:00-1:20pm

Seddon room planning table

Agenda

1	Update from Team Leaders about what is currently being worked on and what is coming up
2	Any dependencies that are causing concern
3	Open table - any news that impacts on the wider team or our releases
4	Update on previous actions
5	Any other business

Meeting Minutes

Attendees:

Jane Austen, Elizabeth Goudge , Mary Shelley, Mary Wollstonecraft, Kathleen Jamie, Liz Lochhead, Mrs Gaskell, Hope Merrilees, Virginia Woolf, Edna St Millay, Dorothy Dunnett, Doris Lessing, Aphra Behn, Connie Willis, Pamela Dean, Patricia McKillip, Ursula K Le Guin, Ann Bronte, Emily Bronte, Charlotte Bronte, Elizabeth Bishop

Apologies:

N/A

1. Updates on previous actions

- #33 and #56 are in progress

2. Update from Team Leaders

Kathleen Jamie:

- Team making good progress on iteration testing and completing any outstanding defects
- ACL testing is almost up to date, as team members have time available they will provide additional help with this testing
- Team working on MDM - may have some form of regression testing
- Session being held on Friday regarding scheduling preparation for the regression period. Looking at IQA review and technical implementation plans and what needs to be tested

Mary Shelley:

- Support team are working on a list of priority defects
- Working on small enhancements
- Continue to work closely with training team
- Attending meetings around report enhancements, aim to deliver changes to application before code freeze