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5th May, 2014.

Dear Fellow-Members,

As some of you will know, Sandra Hurll has been tutoring a class at King Charles Adult Education Centre for 30 years. She has decided that the time has come to retire ‘Too much paperwork nowadays’ apparently!

The rest of the class and I would like to mark this occasion with a party at 2.00pm on **Wednesday, 25th June** – the last class – and we should like to invite anyone who has been a member of any of her classes at King Charles Centre, (morning, afternoon, or evening) to join us.

I have tried to speak to anyone I know was a member, but I realize there are a lot of people I don’t know, and also others with whom I am not in touch, so I would ask you to mention the party to anyone you know who has been a student of Sandra’s, and tell them they will be most welcome.

Please let me know if you are able to come, so that we can organize adequate refreshments .

Yours sincerely

Janet.

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