

How to caption an image and then apply a footnote:

1. *Insert > Picture > From File...* > select file and click OK.
2. Right-click on picture > *Caption...*
3. Enter *Caption* details and click OK
4. Result is a frame enclosing both the graphic and caption. Notes (foot / end) cannot be inserted into a frame (refer bug [FDO#48534](#)).
5. Cut and paste caption from within the frame to beneath the frame.
6. Cut and paste graphic from within the frame to before the caption.
7. Select the frame. Delete it.
8. Click anywhere in caption text.
9. *Insert > Footnote/Endnote...* and click OK.
10. Enter footnote text.
11. For new captions, either repeat above steps or copy the new un-framed caption.



Illustration 1: LibreOffice 4 Arrivals graphic.¹

¹ Source: http://www.libreoffice.org/assets/_resampled/resizedimage890667-Lo4-airport-ad.png