**Insert->picture tools ->rotate right 90**



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**Picture tools ->shadow effects->drop shadow**



**Picture tools ->shadow effects->shadow style 3**



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**Picture tools->borders and shading->borders box,color->green**



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**Picture tools ->borders and shading->shadow ,color->blue**



**Picture tools ->crop height 0.79 width 1.3**



**Picture tools ->brightness -20%**



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**Picture tools->brightness +30%**



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**Picture tools->arrange ->wrap text->behind text**



 Picture with brightness and contrast

Picture tools->arrange ->wrap text,border->picture border color



Picturetools🡪shadow effects ->shadow color🡪green

