

Current help page

Type

Lists the available field types. To add a field to your document, click a field type, click a field in the **Select** list, and then click **Insert**. The following fields are available:

Select

Lists the available fields for the field type selected in the **Type** list. To insert a field, click the field, and then click **Insert**.



To quickly insert a field from the **Select** list, double-click the field.

Type	Meaning
Author	Name or initials of current user (as entered in Tools - Options - LibreOffice - User Data).
Chapter	Inserts the chapter number and/or the chapter name.

No change in text.

Simply moved the "select" section from under the table to over the table.

Notice "double" (repeated) instructions.



The "tip" is part of the "select" section, which is embedded in some of the other "insert field" help pages, so I have included it here.

PROPOSED LAYOUT

Document

Fields are used to insert information about the current document, for example, file name, template, statistics, user data, date, and time.

To access this command...

Embed href: <text/swriter/00/00000404.xhp#felddokument>

Choose **Insert - Field - More Fields - Document** tab

To insert a field in your document, first select the field **Type**, then select which information item should be inserted from the **Select** list, then click **Insert**.

Type

Lists the available field types.

Select

Lists what information can be inserted for a selected field type.

Available field types and select options

Type	Select options
Author	Name or initials of current user (as entered in - LibreOffice - User Data).

← Move instructions to top

← Describe the controls, without mixing in "how-to" instruction

← Add a heading for table, instead of hidden the previous paragraph