

Welcome to Wheels!

**666 Garland Place
Des Plaines, IL 60019-8941
www.wheels.com
Fax: 847-699-0286
Hotline: 847-699-3941**

**David Laub
4645 W. Jerome
Line2
Line3
Skokie, GA 60076**

09/20/2005

Dear David Laub,

We are very pleased to announce that your company has chosen Wheels LT to lease your current company vehicle. Welcome to the Wheels' family.

We are currently in the process of transferring your vehicle's title and registration to Wheels' name. All re-titling and re-registration will be handled by Wheels so that you will not be inconvenienced. Please provide the requirements listed below in order for Wheels to complete the title transfer and new license plate application process. You can write on this form on the blank lines provided. In order for us to handle the transfer of your vehicle registration as quickly as possible, please supply the information or documents identified by an "X" below and return this form to Wheels in the enclosed, postage-paid envelope.

- Wheels Car # _____
- VIN _____
- State of Current License Plate _____
- License Plate # _____
- Expiration Date _____
- Color of Vehicle _____
- Business Phone # _____
- Registered Gross Vehicle Weight _____
- Emission Label Inspection
- Safety Inspection Certificate (Current, Original only)
- Emission Inspection Certificate (Original only)
- Weight certificate (Original only)
- VIN Inspection (Official Serial Number Verification)
- Registration Copy

Your new vehicle registration, license plates or license plate sticker will be mailed to you by Wheels, or directly from your state. If you have any questions, please contact your Fleet Administrator, or call us directly at 847-699-3976.

Thank You,
Special Licensing & Titling Department

Important: If your license plates are due to expire within the next 30 days, please advise your Fleet Administrator to contact us immediately.

Driver/Vehicle Information
Driver ID: 654321-x
Last 6 of VIN: 876543
Vehicle Description: 94 Mustang
License Plate Number: DF 1759
Plate State: IL

Program Information (Internal Use Only)
Fleet ID: 3MED
Client Vehicle Number: XYZ2
Wheels Vehicle Number: 12345-1
Registration Expiration: 01/01/2004
Batch Number: 3242424